

Application Form

Established by the Ministry of Culture, Community and Youth (MCCY), the Cultural Matching Fund (CMF) provides matching grants for private cash donations to registered charities in the arts and heritage sector. Detailed information on the CMF can be found at <http://www.mccy.gov.sg/cmfi>.

Your application will be assessed, amongst other criteria, on its eligibility, its completeness (taking into account the submission of full documentation including supporting documents and the relevant annexes), and the proposed uses of the matching grant.

Matching funds are limited. There is a need to decide on the allocation of these funds, especially during application cycles when there is a surge in the total dollar amount submitted for matching. CMF will prioritise applications that support culture sector priorities, which include but are not limited to driving artistic and cultural excellence; contributing to stronger and more cohesive communities in Singapore; and developing the local arts and culture sector.

Please note that the CMF may, at its sole discretion, request for further supporting documents or information to be submitted at any time. In addition, CMF reserves the right to reject any application. The CMF’s decision with respect to the approval of applications is final and no appeals will be allowed.

- Application period: 1 April 2026 to 31 May 2026
- Closing date of application: 31 May 2026 *[Please note that late applications will not be considered]*
- Period of donations received: Qualifying cash donations received from 1 April 2024 – 31 May 2026 will be eligible for matching. *Please refer to Annex D – Terms and Conditions Para 8-12 for more details on what constitutes qualifying cash donations.*
- Application submission: Applications are to submit their applications via OurSG Grants (OSG) Portal at <https://oursggrants.gov.sg/>

PART I: APPLICATION DETAILS

<p>(A) CHARITY INFORMATION Please complete all fields.</p>
<p>Entity Name:</p>
<p>Unique Entity Number (UEN):</p>
<p>Date of <u>Charity</u> Registration with Charity Unit <i>(not to be confused with Date of Organisation registration with ACRA/ROS):</i></p>

[This section is applicable for first time applicants only]

Vision and mission statements:

Brief description of areas and nature of activities:

Major achievements:

Please provide a brief summary of the general types of activities your charity engages in, instead of a list of past or planned activities. You may wish to focus on your charity's most significant achievements. These could include the sustained development of capabilities in your area of focus, production of quality content and/or programmes, active engagement of your target groups, contribution to the development of the culture sector, and measures to achieve organisational excellence and sustainability.

(B) STATEMENT OF CASH DONATIONS

(to be certified by Chartered Accountant from a Certified Public Accounting firm)

Qualifying cash donations subject to this application, to the best of our knowledge:

- i) are derived from private sources (i.e. not from the Government or Statutory Boards, including the Tote Board, the Community Chest, the President's Challenge or similar entities).
- ii) are received into the applicant's bank account during the qualifying period.

Total Amount of Matching Grant Applied For: S\$ _____

Please provide a breakdown of all qualifying cash donations received in *Annex A*. A Chartered Accountant from a Certified Public Accounting firm will be required to **initial / stamp each page** as proof of audit.

Certified by:

Name of Chartered Accountant:

CPA Firm:

(C) PROPOSED USES OF CMF MATCHING GRANT FOR THE FIRST S\$300,000

Applicants should briefly describe how they intend to use the first \$300,000 of the CMF Matching Grant, and will need to complete *Annex B*.

For the avoidance of doubt, all funds disbursed must be used in accordance with the proposed uses as described by the applicant in *Annex B*.

(D) PROPOSED USES OF CMF MATCHING GRANT ABOVE THE FIRST S\$300,000

CMF Matching Grants above the first S\$300,000 are limited to use for supporting culture sector priorities only, as further elaborated at Para 18 of *Annex D – Terms & Conditions*. Applicants will need to fill out Annex C per project to apply for CMF Matching Grants above the first S\$300,000.

For the avoidance of doubt, all funds disbursed must be used in accordance with the proposed uses as described by the applicant in *Annex C*.

All CMF Matching Grants, regardless of the quantum of the grant received, cannot be used for items such as:

- (a) entertainment expenses;
- (b) staff bonuses and welfare benefits (including overseas travel costs);
- (c) internal charges within the entity / charity;
- (d) legal expenses;
- (e) debt/loan repayment; and
- (f) government fines and taxes.

Please note that the use of all CMF Matching Grants is subject to the Terms and Conditions at Annex D.

(E) ESTIMATED COST OF APPLYING AND MANAGING CMF

We would require the following cost estimate from applicants for longitudinal monitoring for cost effectiveness of the CMF scheme:

		SGD (\$)
Annual estimated manpower cost for application and managing of CMF grant, including milestone reporting and special purpose audit	(i)	
Administrative Expenses including certification fees for Annex A of Application Form.	(ii)	
Total annual cost of application and managing CMF grant.	(i) + (ii)	

PART II: CHECKLIST

To ensure that your application is thoroughly and fairly assessed, please ensure that you have uploaded the following documents on OSG and have read the Terms and Conditions as set out in *Annex D*.

Items	
Application Form <i>duly completed</i> <i>[in PDF format]</i>	<input type="checkbox"/>
<i>Annex A – Breakdown of Cash Donations Received</i> <i>[in Excel format]</i>	<input type="checkbox"/>
<i>Annex A – Breakdown of Cash Donations Received</i> <u>certified by Chartered Accountant</u> <i>[in PDF format]</i>	<input type="checkbox"/>
<i>Annex B – Proposed Uses of Funds for the first S\$300,000</i> <i>[in Excel format]</i>	<input type="checkbox"/>
<i>Annex C – Proposed Uses of Funds above the first S\$300,000, if applicable</i> <i>[in Excel format]</i>	<input type="checkbox"/>
<i>List of Directors / Members of Charity</i> <ul style="list-style-type: none"> • <i>For companies limited by guarantee set-up with ACRA: latest ACRA bizfile</i> • <i>For societies set-up with ROS and other organizational set-up, list of directors / members certified by Chartered Accountant (please provide ISCA Membership Number, or equivalent, please indicate)</i> 	<input type="checkbox"/>